

Sample Agenda

Tips

- Please use name tags for the first few weeks. We have blank nametags available for all of our group leaders. Contact Terra (terra@mccag.org) for these.
- Plan 10 extra minutes for additional housekeeping items during your first meeting.
 - Welcome
 - Restroom location
 - Parking
 - Food/drink – will you seek a volunteer for each meeting to provide simple snacks/drinks?
 - Introductions
- Most small groups last about 1.5 hours, so the sample schedule below is based on this time frame.

Sample Schedule (this works well in almost any location and for most studies)

- **10 minutes – Welcome, Fellowship and Food**
 - Stay committed to the start time you gave your group members
 - Welcome group members in; have conversation and fellowship for a few minutes around simple snacks and drinks
- **60 minutes – Worship, Bible Study and Discussion**
 - Begin with a worship song (if desired), which can help your group mentally prepare for the study and shift from the fellowship moment OR
 - Consider starting with an ice breaker to allow your group to get to know one another and give each individual a chance to hear themselves speak
- **15 minutes – Group Prayer Time**
 - Have a plan ahead of time for how you will collect prayer requests (invite someone else to record and share them with the group) and pray for them; you may decide in the first meeting or two that you pray for the requests and as the group becomes more comfortable, you can encourage others to join in
- **5 minutes – Wrap Up Social Time**
 - Stay true to the wrap up time you gave your group members to respect their schedule